

**Civil Service Commission**  
Constitution Hills, Batasang Pambansa Complex Diliman, Quezon City,

**REQUEST FOR QUOTATION**

RFQ No. 2023-197- Shopping (b)  
Date: September 22, 2023  
PR No./End-User: 2023-09-1265/PAIO

Company Name : \_\_\_\_\_  
Address : \_\_\_\_\_  
Tel No. & Fax No. : \_\_\_\_\_  
Mobile No. : \_\_\_\_\_  
PhilGEPS Reg. No. \_\_\_\_\_  
TIN No. \_\_\_\_\_

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	YES	NO	REMARKS/BIDDERS SPECIFICATIONS If applicable, write the detailed specifications in the space provided. Indicate brand, model and country of origin.	UNIT PRICE	TOTAL PRICE
	<b>PROCUREMENT OF VARIOUS OFFICE SUPPLIES</b>							
1	A4 Yellow Paper, 80 gsm	5	ream					
2	Ballpen	39	pcs.					
3	Ink for self-inking stamp	4	piece					
4	Transparent Tape, 1 inch wide	5	roll					
5	Sticker Paper, blank white matte, fast drying, even ink absorption, compatible with inkjet and laserjet printer, size: Legal, 10 sheets per pack	4	pack					
6	Special Paper for calling cards, compatible with inkjet and laserjet printer, size: Legal, 120 gsm, 10 sheets per pack	20	pack					
7	Certificate Paper, Paper type: Parchment Paper, compatible with inkjet and laserjet printer, size: Legal, 90 gsm, color: white or pale cream, 10 sheets per pack	5	pack					
8	Certificate Frames, size: Legal, border, any color	15	piece					
9	HDMI (Male) Cable: 10 meters, HDMI Cable Speed: High Speed, HDMI Version: 2.0	1	piece					
	<b>Approved Budget for the Contract (ABC): Php 12,000.00</b>							
	x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x							

  
**PEARLIE ANN S. RAMOS**  
Procurement Officer

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Printed Name/Signature  
Authorized Representative of the Service Provider